



THE COMMERCIAL SPORTING & RECREATION CLUB INC

Function Booking

Name:			
Organization:			
Contact Person			
Address:			
Phone:		Mobile	
Email:			
Date:		Expected Number:	
Start Time:		Finish Time:	
Setting Up Time and Date			
Special requirements			
Venue Hire: \$350	Amt Paid	Staff Payment \$32/hr Minimum 3 hrs	Amt Paid ____Hrs
Bond: \$200 +\$50 clean (Returned if no theft, damage or cleaning required)	Amt Paid Date	☐ Eftpos ☐ Cash ☐ Direct Deposit TOTAL AMOUNT PAID:	
Bond Refund Details	Amount to be refunded: Reason for Difference: Name:		
BSB:		Account:	
Member	Yes or No		
Member Responsible Name:		Contact Phone:	
Bar Tab:	Yes or No	Amount:	
Catering	Club -Yes or No	Self - Yes or No	External -Yes or No
Menu Plan			
Kitchen Hire \$100	Paid on:		
Kitchen Bond \$50	Paid on:		
Booking Completed by Staff Member:		Date:	